

Sr.No.



ਸੇਵਾ ਦਾ ਅਧਿਕਾਰ

APPLICATION FOR PERMISSION TO MORTGAGE

Property No. & Type _____

Urban Estate/Site _____ at _____

Name of Applicant _____

Father's Husband's Name _____

Address _____

Mobile _____

E-mail _____



Jalandhar Development Authority

SCO 41, Opp. DAC Complex, Ladowali Road, Jalandhar

Telephone No.0181-2233341, Fax No.0181-2244233

Website: www.jda.org.in



APPLICATION FORM

To

The Estate Officer
PUDA Complex
SCO No- 40-41
Ladowali Road,
Jalandhar

Subject: Permission to Mortgage SCF/ SCO/ SSS/ Booth/ Indl. site/ House
No. _____, Urban Estate/ Site _____ at _____.

Sir/Madam

I/ We are the owner(s) of the property as mentioned above and wish to seek permission to mortgage the same in favour of _____
(Name of Bank). All the requisite documents are enclosed. It is further declared that I / We are legally empowered to mortgage the above said property, which is free from any mortgage. In case any dues remain unpaid to the Authority, the same shall be paid within 30 days of the permission to mortgage. I/ We Shall abide by all other conditions imposed in the said permission along with the terms and conditions of allotment letter. It is further certified that neither there is any litigation pending in any court of law nor any injunction issued by any court of law restraining the transfer/ sale / mortgage of said peroperty. I/ We do hereby certify that the above information is true and correct and nothing has been mis-stated or concealed therein. I/ We understand that in case of any wrong information given, I/ We would be liable for criminal prosecution.

It is requested that necessary permission to mortgage the aforesaid property may be given to me/us.

Date: _____

Signature _____

(Name & Address of Owner(s))



(Consent to be given by the Bank / Financial Institution from which loan is being raised)

TO WHOM IT MAY CONCERN

Sh./ Smt. _____ S/o, D/o, W/o, Sh. _____
resident of _____ has applied for loan
amounting to Rs. _____ (Rupees _____)
against SCF/ SCO/ SSS/ Booth/ Indl. site/ Plot/ House No. _____ Urban Estate/Site _____
Name of the town/ city _____, for _____ (purpose) from
_____ (name of bank / Financer). We have agreed to
release loan amounting to Rs. _____ (Rupees _____)
_____)

to the applicant. It is further clarified that we are giving loan to the applicant on our own
and we will not make any claim from JDA/ PUDA, Jalandhar, If the applicant fails to repay the EMI/
Loan to us. However, the first charge on the property shall remain with JDA/ PUDA, Jalandhar.

(Authorised Signatory)

Name of the Bank / Financial Institution

PUNJAB empowers the citizen for delivery of public services



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As per the provisions of Punjab Right to Service Act 2011, the Designated Officers are mandated to provide following services within the given time limits, or else are liable for penalty

Types of Service	Designated Officer	Given Time Limit
Sanction of Building Plans/ Revised Building Plans(for residential plots)	SDO Building, JDA	30 working days
Sanction of Building Plans/ Revised Building Plans(for commercial plots)	SDO Building, JDA	60 working days
Issue of Completion/ Occupation Certificate	SDO Building, JDA	15 working days
Issue of No Objection Certificate/ Duplicate Letter of Allotment/ Reallotment	Estate Officer, JDA	21 working days
Issue of Conveyance Deed	Estate Officer, JDA	15 working days
Issue of No Due Certificate	Estate Officer, JDA	7 working days
Re-transfer of property in case of sale	Estate Officer, JDA	15 working days
Re-transfer of property in case of death (uncontested)	Estate Officer, JDA	45 working days
Issue of permission to mortgage	Estate Officer, JDA	7 working days

In case, any citizen does not obtain any of the above services within the given time limit, he may file an appeal in the office of the Additional Chief Administrator, JDA, Jalandhar.



JDA is committed to serve the Citizens